

TEHAMA COUNTY TRANSPORTATION COMMISSION  
MINUTES OF MAY 20, 2003

Present: George Russell, Ron Warner, Ross Turner and Rex Roush. Absent: Larry Stevens, Charles Willard. Also present: Transit Manager, Barbara O’Keeffe; Jeff Schwein, Transportation Planner and Gary Plunkett, Executive Director.

1. CALL TO ORDER: The meeting was called to order by Vice-Chair George Russell at 8:02 a.m.
2. APPROVAL OF APRIL 4, 2003 MINUTES: Motion by Commissioner Turner and second by Commissioner Roush to approve April 4, 2003 minutes as presented. Carried 4-0 with 2 absent.
3. PUBLIC COMMENT:

Gary Antone, Public Works of Red Bluff, updated the Bus & Ride information to Commissioners. Shelters are due the end of the month which should be operational June 1<sup>st</sup>. Two will be at the Bus & Ride facility, one at Winchel’s and one at the Community Center.
4. ANNOUNCEMENTS: Barbara O’Keeffe presented the information of;  
Unmet Transit Need Public Hearing June 17, 2003 8:00 a.m. during the TCTC meeting.
5. UNMET TRANSIT NEEDS PUBLIC HEARING: Barbara O’Keeffe reviewed that an annual Unmet Needs process used for gathering public comments and given to the Social Service Transportation Advisory Council.

The public hearing was opened at 8:05 a.m.

Sister Gloria Hess, Home Health for Hispanic Mothers, P.O. Box 185, Red Bluff 96080: Suggested having a Spanish speaking Dispatcher; Need direct route from Corning to Red Bluff; and more route information through public outreach.

The public hearing was closed at 8:11 a.m.

6. STIP PROGRAMMING UPDATE: Jeff Schwein, Transportation Planner, informed the Commissioners’ of the CTC’s continuing effort with allocations, extensions and amendment requests. The list presented today shows the pending list and the honored allocations. The Fiscal Year 03/04 shown today is an unknown factor considering our State situation. Financial projections remain the same with \$600 million in STIP allocations expected to be utilized by the 02/03 allocation plan. This leaves zero for the 03/04 Fiscal Year allocations.
7. RTPA HANDBOOK UPDATE: Jeff Schwein reported the Consultant firm of Fehr & Peers has completed the final edits to the RTPA handbook. Staff was pleased with the draft and gave a presentation to the Rural Counties Task Force. The 25 copies requested will be ready within the next week.

8. DESIGNATED AUTHORITY RESOLUTION 3-2003: Motion by Commissioner Turner and second by Commissioner Warner to approve Resolution 3-2003 and waive the reading. Carried 4-0 with 2 absent.
9. WARRANT REGISTER RESOLUTION 4-2003: Motion by Commissioner Turner and second by Commissioner Roush to approve the Warrant Register 4-2003. Carried 4-0 with 2 absent.
10. CONTINUING OPERATIONS AUTHORITY RESOLUTION 5-2003: Motion by Commissioner Turner, second by Commissioner Roush to approve Resolution 5-2003 and waive reading. Carried 4-0 with 2 absent.
11. CORRESPONDENCE: Barbara O’Keeffe gave information on the Children’s Faire.
12. CLAIMS: Motion by Commissioner Turner, second by Commissioner Warner to approve the claims of \$197,636.10. Carried 4-0 with 2 absent.
13. ADJOURN: This meeting adjourned at 8:18 a.m.

TEHAMA COUNTY TRANSIT AGENCY  
MEETING MINUTES OF MAY 20, 2003

14. CALL TO ORDER: Vice-Chair George Russell called the meeting to order at 8:18 a.m.
15. APPROVAL OF APRIL 15, 2003 MINUTES: Motion by Commissioner Warner, second by Commissioner Turner to approve the April 15, 2003 minutes as presented. Carried 4-0 with 2 absent.
16. PUBLIC COMMENT: None
17. SUMMARY OF THE TPAC MEETING: City Managers, SSTAC, Staff and Public Works Directors met for discussion and review of the Special Services Policy and the transit budget.

Vice-Chairman George Russell thanked the SSTAC members for their assistance.

18. ADOPT HOURLY RATE FOR COMMUNITY EVENTS - RESOLUTION 1-2003: Barbara O’Keeffe, per the request of TPAC Committee, itemizes information for seven year depreciation with general information such as cost per passenger, per hour, etc. The consensus of the committee was to charge \$23 per hour for special services.

Motion by Commissioner Warner and second by Commissioner Roush to adopt Resolution 1-2003 with the correction of “Trax service will not be provided to private groups or individuals.” Motion carried 4-0 with 2 absent.

19. TRANSIT SYSTEM UPDATE: Barbara O’Keeffe updated the Commission of the activities of TRAX.
20. BLUE SHIELD COMMUTER SERVICE: Barbara O’Keeffe requested authorization to proceed with cost estimates for the Blue Cross commuter service from Tehama County to Redding. Split shifts have required a request for two trips for 40 to 60 employees. The benefit to the County would help residents get to their jobs and a desire of the public for unmet needs to connect with Shasta County.

Commissioner Russell asked if RABBA had been contacted and as a courtesy this should be done. Service is provided for the public as well as Blue Shield. Staff agreed, but this project is in the early stages.

Gary Plunkett, Executive Director, added this would be a 100% cost recovery project and it would raise the fairbox ratio.

Motion by Commissioner Turner and second by Commissioner Warner for approval of staff to pursue the study of possible service to Shasta County by TRAX. Carried 4-0 with 2 absent.

21. CLAIMS: Motion by Commissioner Turner, second by Commissioner Warner to approve the claims of \$69,832.93. Carried 4-0 with 2 absent.
22. ADJOURN: With no further business the meeting adjourned at 8:50 a.m.