

TEHAMA COUNTY TRANSPORTATION COMMISSION

MEETING MINUTES OF April 15, 2008

Present: Directors': Robert Christison; Ron Warner; Jim Byrne; George Russell; Gary Strack; Charles Willard. Also Present: Gary Antone, Executive Director; Barbara O'Keeffe, Transit Manager; Dorothy Watkins, Transportation Planner; and Clint Burkenpas, Caltrans District 2 Project Manager.

1. CALL TO ORDER: The meeting was called to order by Chairman Christison at 8:30 a.m. with the Pledge of Allegiance.
2. APPROVAL OF MARCH 18, 2008 MINUTES: Motion by Commissioner Warner, second by Commissioner Strack to approve the March 18, 2008 minutes as presented. Carried 6-0 with 0 absent.

3. ANNOUNCEMENTS:

Barbara O'Keeffe presented an invitation to the Recreational Trails Program Workshop in Redding, April 24th.

Dorothy Watkins announced her retirement from the County to accept a residency International Masters of Science Program at the University of Redlands to study GIS.

The Commissioners' thanked Doti for her work on the GIS system and General Plan work for Tehama County.

Commissioner Strack discussed the changes in the City of Corning officials. With the retirement of Tom Russ, his replacement will be John Brewer.

PUBLIC COMMENT:

Gary Antone announced the receipt of correspondence from the State Department of Transportation regarding the State Planning & Research Grant for Blueprint Planning. \$85,000 was awarded, less than proposed, but it will maximize and improve the use of the GIS system for all agencies.

4. CALTRANS QUARTERLY REPORTS: Clint Burkenpas discussed the quarterly report and status on projects.

The Los Molinos Bond Project; preliminary scope has been developed and will soon be taken forward to the TAC Committee for review. Construction is set for the summer of 2011. The radar feedback will go in approximately June or July of this summer. The Los Molinos project will also have an amendment request to extend the speed limit notification 1 mile south and ½ to the north to slow traffic before reaching town.

Commissioner Ron Warner questioned the right of way surveying taking place with regard to a citizen question of having more than one agent doing surveys and each using different markings.

Mr. Burkenpas answered that after the preliminary scope is completed, he will visit the area and stakes can be put down.

Mr. Burkenpas continued with the South Avenue project. Plans have been turned over to the spec-writer which are in draft form. After review and 95% constructability was received, this project is nearing completion. In the review, with a phased project and no bridge widening, development on the west side of the Interstate was not analyzed. If a developer wishes to construct in that area, Caltrans will need to examine the developers modeling plans to see if it works with the over crossing. Phase I is built to accommodate Phase II improvements. This project should go to bid in November 2008 and construction in the summer of 2009.

With regard to the Caltrans website, Mr. Burkenpas continued by saying, construction dates are incorrect. The packet provided to the Commissioners' has correct construction dates. Begin construction dates will be added to the information provided in future reports, as well as anticipated construction.

Commissioner Warner questioned the estimated construction date of 2014 discussed at a previous meeting for South Avenue.

Mr. Burkenpas answered that Phase I of South Avenue is scheduled for 2009. FHWA is anticipating Phase II construction within the next 10 years, but it will depend heavily on funding.

5. CALTRANS 2008 CONSTRUCTION SEASON IN TEHAMA COUNTY: A Caltrans map with route projects was provided to the Commissioners' for projects scheduled for in Tehama County.

Commissioner Willard reminded Mr. Burkenpas of his many discussions with past Caltrans Project Managers regarding the three Salt Creek Bridges at 99E connecting two schools. It was hoped this project would be scheduled before a fatality happens.

Commissioner Russell supported Commissioner Willard's concerns. Considering the amount of traffic, it is very dangerous and should have high priority.

Commissioner Warner mentioned that a new flood study was completed for sections of Tehama. This information was mentioned to the past project manager. This could assist construction of the bridges. Commissioner Warner requested Mr. Burkenpas check on this.

Commissioner Willard said the Red Bluff Park in the location of the Salt Creek bridge is

becoming an event site and the turn into the park is not safe. With more events, it is of great concern.

Mr. Burkenpas will discuss this with the District office.

6. **SAFE ROUTES TO SCHOOL AWARDS:** Barbara O’Keeffe announced the award of two Safe Routes to School projects. One was to the Evergreen School project to Public Works in the amount of \$583,020 which would include three bus pullouts along Bowman Road. The City of Corning received \$281,340 to include construction of sidewalks, curb ramps, and signage.
7. **ADOPTION OF RESOLUTION 4-2008 APPROVING 2007-2008 PROJECT DESCRIPTION & ALLOCATION REQUEST:** Barbara O’Keeffe informed the members of the Prop 1B program that funds transit projects. The Tehama County allocation for 07/08 is \$493,732.

Motion by Commissioner Warner and second by Commissioner Willard to adopt resolution 4-2008 approving 2007-2008 Project Description and Allocation Request. Motion carried 6-0 with 0 absent.

Motion by Commissioner Willard and second by Commissioner Warner to authorize staff to amend pages of the Transit Development Plan to be included in the PTMISEA submittal. Carried 6-0 with 0 absent.

8. **ADOPTION OF RESOLUTION 5-2008 AUTHORIZING REQUEST FOR PROPOSALS 2005-2008 TRIENNIAL PERFORMANCE AUDIT:** Barbara O’Keeffe began by saying a Triennial Performance Audit must be completed for the period 2005 through 2008. Upon the Commissioners’ recommendation, staff will prepare a Request for Proposal to find a consultant to complete this audit.

Motion by Commissioner Russell, second by Commissioner Strack to adopt resolution 5-2008 authorizing a Request for Proposal for the 2005 through 2008 Triennial Performance Audit of the Transportation Commission. Carried 6-0 with 0 absent.

9. **ADOPTION OF RESOLUTION 6-2008 DESIGNATED AUTHORITY:** Motion by Commissioner Russell and second by Commissioner Warner to adopt resolution 6-2008 Designated Authority. Carried 6-0 with 0 absent.

10. **ADOPTION OF RESOLUTION 7-2008 WARRANT REGISTER:** Motion by Commissioner Russell and second by Commissioner Willard to adopt resolution 7-2008 Warrant Register for 2008-2009. Carried 6-0 with 0 absent.

11. **ADOPTION OF RESOLUTION 8-2008 CONTINUING OPERATIONS AUTHORITY:** Motion by Commissioner Russell, second by Commissioner Warner to adopt resolution 8-2008 Continuing Operations Authority. Carried 6-0 with 0 absent.

12. **OVERVIEW OF UNMET TRANSIT NEEDS PROCESS AND RE-ADOPTION OF**

DEFINITIONS: Barbara O’Keeffe discussed coming meetings at local agencies and the opportunity for public to comment or express concerns. An access study grant was performed and the information will be compiled for a future meeting. The SSTAC will review public comments and make their recommendations to the Commission regarding unmet transit needs.

Motion by Commissioner Strack and second by Commissioner Warner to receive overview process by staff and re-adopt definitions of Unmet Transit Need and Reasonable to Meet.

13. COORDINATED HUMAN SERVICES TRANSPORTATION PLAN UPDATE: Barbara O’Keeffe advised the Commission that the current Federal highway bill, SAFETEA-LU, requires adoption of a Coordinated Human Services Transportation Plan in order to be eligible for FTA funds. Currently, we are receiving three replacement mini-vans from Section 5310 for Paratransit Services. When we complete the Transit Development Plan, there is an opportunity to connect the route to include Redding and Chico. This would give us the opportunity to use Federal dollars for any service above and beyond ADA. A draft should be completed in June or July of this year.
14. UPDATE ON TEHAMA COUNTY BIKEWAYS PLAN: Barbara O’Keeffe announced the City Councils of Corning, Red Bluff and Tehama are agendaizing the Bikeways Plan and solicit public comment. The County is also included. Each agency will adopt a resolution in support of the updated plan and staff will answer questions and compile comments.
15. DRAFT INTERSTATE 5 TRANSPORTATION CONCEPT REPORT: Barbara O’Keeffe discussed that staff and Caltrans District 2 System Planning staff will provide the public with an opportunity to comment on the regional plan. The Plan is available for review on line. No comments at this meeting were presented.
16. No Correspondence
17. APPROVAL OF CLAIMS: Motion by Commissioner Willard, second by Commissioner Warner to approve the April claims in the amount of \$4,018.68. Carried 6-0 with 0 absent.
18. ADJOURN: With no further business, the meeting adjourned at 9:22 a.m.