

BY-LAWS OF THE  
TEHAMA COUNTY TRANSPORTATION COMMISSION  
AND  
TEHAMA COUNTY TRANSIT AGENCY BOARD

ARTICLE 1

GOVERNING BODIES

SECTION 1: The name of this Commission shall be the “Tehama County Transportation Commission” (TCTC).

SECTION 2: The Tehama County Transportation Commissioners also serve as the Tehama County Transit Agency Board (TCTAB).

ARTICLE 2

MISSION STATEMENT

SECTION 1: The mission of the Tehama County Transportation Commission and Tehama County Transit Agency Board is to maintain and improve mobility and access for the people, goods and services in and through Tehama County.

VISION STATEMENT

SECTION 2: To promote a reliable, flexible, efficient and safe transportation system throughout Tehama County.

VALUE STATEMENT

SECTION 3: The Tehama County Transportation Commission and Tehama County Transit Agency Board promotes the following value statements.

- Optimize the existing transportation system by improving trip quality, including safety, reliability and access.
- Build a transportation partnership with Federal, State, local, private, and community organizations for a better transportation system.
- Manage resources effectively to achieve the highest value for the taxpayers.
- Efficiently and effectively deliver capital improvements that enhance and improve the safe movement of people, goods and services.
- Use public transportation funds in a timely, cost-effective manner for the purposes intended and consistent with federal and state laws and regulations, and with Tehama County’s social, economic, and environmental goals.
- Use new technologies and management strategies to improve the delivery of transportation services in Tehama County.

## ARTICLE 3

### PURPOSE

SECTION 1: The Tehama County Transportation Commission is intended to act as the lead planning and administrative agency for transportation projects and programs in Tehama County. The Tehama County Transit Agency Board is intended to act as the lead agency for transit projects and services in Tehama County. It is the duty of the Commission to establish rules and regulations to provide for administering transportation planning and allocating the local transportation fund in accordance with the applicable sections of the Government Code (GC Sections 29530 et. seq), Public Utilities Code (PUC Sections 99200 et. esq.) and California code of Regulations (CCR Sections 6600 et. esq.).

## ARTICLE 4

### AREA OF SERVICE

SECTION 1: The principle area of service shall be Tehama County.

## ARTICLE 5

### ORGANIZATION

SECTION 1: Authority

The TCTC is established by Section 29535 of the Government Code.

SECTION 2: Membership

The TCTC and TCTAB shall be composed of the following:

Three (3) members appointed by the Tehama County Board of Supervisors;

One (1) member from the City Councils of Corning, Red Bluff and Tehama, to be appointed by the City Council they represent.

Total membership will be six (6) appointed officials.

SECTION 3: Officers

Officers of the Tehama County Transportation Commission shall be:

Chairperson

Vice-Chairperson

SECTION 4: Term of Office

Terms of office shall be one (1) year, July 1 through June 30 to coincide with the fiscal year.

SECTION 5: Schedule and Notice of Meetings

Commission meetings shall be at 11 A.M. and Transit Agency Board meetings will be scheduled to start at 11:15 A.M., bi-monthly with additional special meetings scheduled in accordance with the Brown Act, in the Board of Supervisors Chambers in the City of Red Bluff.

SECTION 6: Quorums

A quorum necessary to be present in order to conduct business shall consist of four (4) voting members.

SECTION 7: Commission and Transit Agency Staffing

The Transportation Commission and Transit Agency Board shall be served by the following staff:

- a) Executive Director, who shall serve the Commission
- b) Technical staff from the Tehama County Department of Public Works as needed
- c) Technical Advisory Committee (TAC) consisting of the Public Works Directors from the Cities of Corning, Red Bluff, and County of Tehama, City Representative from Tehama, and a representative from Caltrans District 2
- d) Social Service Transportation Advisory Council (SSTAC) comprised of nine members from the community and social service providers in the County
- e) To develop Transit Policy recommendations the above mentioned TAC will consult with TCTC Staff, Transit Contractor's General Manager, and a representative from the Social Service Transportation Advisory Council

SECTION 8: Compensation

Commissioners, Executive Director, Staff and Technical Committee members shall receive compensation as specified in the Administration and Planning Services Agreement.

ARTICLE 6

DUTIES AND RESPONSIBILITIES

SECTION 1: It shall be the duty of the Tehama County Transportation Commission to establish rules and regulations to provide for administrating transportation fund in accordance with the applicable sections of the Government Code, Public Utilities Code and Administrative Code.

It shall be the duty of the Transportation Commission to adhere to the rules and regulations promulgated by the Secretary of the Business and Transportation Agency of the State of California.

SECTION 2: The annual claim filed by the applicant shall be consistent with the LTF Claim Form..

SECTION 3: The Cities of Corning, Red Bluff, and Tehama and the County of Tehama shall report annually to the Transportation Commission, at the time of their budget requests, the amounts of Local Transportation Funds expended during the current fiscal year, the projects on which they were expended and the status of those projects.

SECTION 4: The rules governing the administration of the Local Transportation Fund established by the California Business and Transportation Agency are made a part of the rules of the Tehama County Transportation Commission, and where conflicts may exist between these rules and the rules promulgated by the State, the State's rules shall supersede those of the Tehama County Transportation Commission.

ARTICLE 7

AMENDEMENTS TO BY-LAWS

SECTION 1: The By-Laws of the TCTC and TCTAB may be altered, amended or repealed by a majority vote of the TCTC and TCTAB an any meeting provided that written notice of the proposed action shall have been given to all Commissioners and the Executive Director fifteen (15) days prior to the date of the meeting.

SECTION 2: It is the intent of the TCTC and TCTAB to maintain compliance with the Transportation Development Act (TDA) statutes related to the legal responsibilities of the TCTC through revision of these By-Laws as necessary.

Approved by TCTC on March 18, 2003, in Red Bluff, California.

Amended by TCTC on April 19, 2005, in Red Bluff, California.

Amended by TCTC and TCTAB on June 26, 2015, in Red Bluff, California.

Chairperson:  Date: 6-26-15